State of Nevada Department of Health and Human Services Division of Welfare and Supportive Services Child Care Licensing

DATE:		
TIME:	TO:_	
CREDENT	TAL#_	
INSPECTION	ON#	

## **INITIAL SURVEY CHECKLIST**

Facility Type:   Center   Accommodation   Family/Group   Other   NAC 432A - Regulations and Standards for Child Care   NON-COMPLIANCE   COMPLIANCE   COMPLIANCE	TYPE OF FACILITYNUMBER O		TEI	TELEPHONE			
Facility Type:   Center   Accommodation   Family/Group   Other   NAC 432A - Regulations and Standards for Child Care   NON- COMPLIANCE   COMPLIANCE			OW	OWNER/DIRECTOR_			
Facility Type:							
COMPLIANCE COMPLIANCE  BI background checks w/in 24 hours of employment Renewal done every five years  210.2 License posted publicly  1 Indoor Usable Square feetChildren		Type: Center Accommodation Family/O					
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Business License Issued/Current	.260.2	Local inspections completed					
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Plans for removing children  Posted evacuation plan  Posted evacuation plan	200.4		-				
Posted evacuation plan	.280.4						
Accurace sign-in sheet/stan-enharen							
280.6 Fire inspection/Date on file	.280.6						
Certificate of Compliance issued	.200.0						

**NAC 432A** 

NON

COMPLIANCE COMPLIANCE OBSERVATIONS

	_				0 - 0
	Fire extinguisher tagged			_	
.290.1	Telephone/emergency numbers posted			_	
.2	Liability insurance certificate with			_	
	30 day notification of cancellation			_	
.3	Transportation provided N/A				
	Driver's license				
	Vehicle liability insurance				
	Adequate supervision/child not left unattended				
	Adult present with delivery of child			_	
	Safe departing/boarding of children				
	Windows/doors secure				
.4	Appropriate staff ratio			_	
	Child Restraint Law followed			_	
	NRS 484.474, NRS 484.641			_	
.300.3	Bureau approved facility director			_	
.304	Responsibilities of director: Present		-	_	
.501	in facility 25 hours per week		· <del></del>	_	
	Screens, schedules, supervises staff conduct			_	
	Provides the following: Written program for child care			_	
	Office space/record storage			_	
				_	
	Parent conferences/ staff meetings			_	
	Maintains personnel enrollment/ attendance records			_	
	parent involvement activities			_	
2061	Cooperation with Bureau/other agencies			_	
.306.1	Qualified caretakers			_	
	Nevada Registry Certificates			_	
	Able to summon help in emergency			_	
	Emotionally/physically qualified			_	
.306. 2	No more than 50% under 18 years			_	
	Under 18 completed approved course in child dev			_	
	Enrolled in approved course			_	
	Not operated unless person 18 years older on premises			_	
.308.1	Caretakers on duty with Pediatric First Aid				
	Recognition of Symptoms of Illness				
.310.1	Personal health of caretaker(s)				
	Record of TB test(s) before employee begins				
	Renewed every two years			_	
	Identified caretaker health problems				
	have physician statement reported to bureau				
	Communicable diseases reported to bureau			_	
.320.1	New employees orientation includes			_	
	policies/procedures facility programs/illness			_	
	Volunteers in facility			_	
.323.1	Initial course of training:			_	
102011	Pediatric CPR and First Aid, Signs of Illness/Blood Borne			_	
	Pathogens, Child Abuse & Neglect, SIDS,				
	Shaken Baby and Abusive Head Trauma,				
	Human Growth and Development or Positive Guidance,				
	Administration of Medication, Building and Physical				
	Premises Safety, Emergency Preparedness, Transportation				
	All staff within 3 months/on file	Į.			
226 1				_	
.326.1	All staff 15/24 hours continuous training			<del>_</del>	
240	2 Hours Obesity/Healthy Nutrition Training			_	
.340	Admission procedures; child's record complete:			_	
240.24	Emergency surgical/medical authorization			_	
.34U.3(b	)Records in good order				

**NAC 432A** NON-COMPLIANCE COMPLIANCE

		COMPLIANCE	COMPLIANCE	<b>OBSERVATIONS</b>
.350.1	Written facility statements includes:			
	General services provided, special		<del></del>	
	needs of each child, admission		<del></del>	
	requirements, Fees and plan for			
	payment, Personal belongings			
	Transportation arrangements			
	Written parental permission to			
	transport child			
	Parental permission to leave facility			
	Parental involvement			
	Parental observation of facility			
	Notifies if smoking is permitted		<del></del>	
	Notifies if CPR trained person on duty		<del></del>	
	Emergency plan		<del></del>	
.2	Copy of facility statement provided		<del></del>	
_	to: alternate/parents/Bureau			
.3	Statement includes: Provider's name, address, phone			
.4	Bureau/parents notified of changes in service/fees			
.360.1	Disclosure of information form signed			
	by parent/available in facility			
.370.1	Health statements signed by RN or			
_	physician within 30 days after admission			
.2	Immunizations current NRS 432A.230		<del></del>	
.372.1	First aid chart available			
	First aid kit stocked/available			
.372.2	Written provisions for: Consulting			
	with physicians/nurses regarding health			
	children			
	Inform staff on dental care/personal cleanliness			
	Written directory of emergency health services			
27.4.1	Each child's parent approved physician/RN			
.374.1	Supervised isolation of ill/injured			
	child, parents notified immediately			
	Staff member remains with child			
	transported for emergency care until			
2761	parent assumes responsibility			
376.1	Medication labeled/stored properly			
.2	One person administers			
. 3	Maintained written record including:	<del></del>	<del></del>	
	Name of medication administered	<del></del>	<del></del>	
	Name of child administered to	<del></del>	<del></del>	
	The date and time to be administered	<del></del>	<del></del>	
	on a weekly basis	<del></del>	<del></del>	
.4	Discontinued destroyed or returned immediately	<del></del>	<del></del>	
.378.1	Accidents/injury reports on file			
.2	Communicable diseases reported to Bureau			
2	List of reportable diseases on file		<del></del>	
.3	Any death of a child reported		<del></del>	
.380.1	Nutritional meals/snacks		<del></del>	
	Menus generated and posted accounting for various			
	needs of children/allergies			
	Foods associated with choking hazards			
	are restricted for children under 3			
	Staff aware of current allergies and			
	educated to children's medical needs			
	Response plan in place for allergies/choking			

NON-COMPLIANCE COMPLIANCE **OBSERVATIONS** .2 Nutritional information obtained .3 Adequate portions/quantities .4 Sweet food/beverages minimum .5 Menu posted Bag lunches refrigerated .6 .7 Kitchen supervision .8 Staff eats with children .9 Drinking water accessible .10 Food not used as reward/punishment Children not forced to eat .385.1 Appropriate/adequate seating for meals and snacks High chairs good condition/wide base/safety belt Disinfect after each use Independent feeding encouraged Drinking water available Food discarded left in dish Bottles/food stored as labeled Formula/food labeled Breast Milk refrigerated Bottles returned daily to parent Unused food returned Infant plan for feeding developed with parent Bottle held by child or caretaker Jar food discarded if fed directly .390.1 Program meets basic developmental including: Cognitive Social **Emotional** Physical Language Acceptance Self-identity Rights Culture Independence .390.2 Personal hygiene practiced with children; washing before meals and after using the toilet Outdoor play provided to enhance gross motor skills Inside/outside equipment/materials in safe/stable condition/appropriate quantity Naps/rest provided for each child using: approved sleeping devices All surfaces are clean .5 Sufficient materials/toys Age/ability appropriate Child sized furniture; safe/durable .6 Storage of children's belongings provided within reach of children .400 Discipline is appropriate .410 Director/staff report child abuse/neglect including Shaken baby, abusive head trauma, child maltreatment NRS 432B.220 Reporting agency .411 **Diapers** Changing table/impervious surface Sink in close proximity No food prepared in same area Non absorbent floor covering Washable receptacle/good repair

NAC 4.	32A			
		COMPLIANCE	NON- COMPLIANCE	OBSERVATIONS
	cleaned and disinfected			
	Soiled cloth diapers/clothing stored in		<del></del>	
	individual plastic bag			
	Children not in changing area			
	Children not left unattended			
.412	Hand washing procedure:			
	Dispenser soap/warm water			
	Children/instructed, monitored & assisted			
.413	Toilet training:			
	Written guidelines			
	Not forced to sit for prolonged period			
	Not punished for wetting or soiling clothing			
	Not left unattended			
	Children wash hands		<del></del>	
	Potty chair on washable floor			
	Potty chair not in food area			
	Potty chair emptied and disinfected			
	after each use			
.414	Sanitation measures used			
	Two step cleaning/disinfecting procedure			
	Carpets professionally cleaned one time every			
	three months			
	Equipment durable and safe/cleaned daily			
.415.7	Shelving/adequate supply/toys age			
	level appropriate			
	Age appropriate tables and chairs			
.416	Sleeping devices:			
	For under 18 months			
	For over 18 months			
	Waterproof, firm fitting mattress			
	Vertical slots no more than 2 3/8" apart			
	Bedding used only for 1 child			
	Taken out of crib when awake			
	Naps provided, as needed			
	Sleeping children supervised			
.430	Early Care and Education Program in use	<del></del>	<del></del>	
	Assessment tool in use at 90 days/every 6 mo			
.520	Appropriate Supervision			
.5205.1	* *			
	Less than 9 months			
	9 months-2 years			
	2 years- 3 years			
	3 years- 4 years			
	4 years- 5 years			
	5 years and older			
.5205.2	9:00p.m6:30a.m.:			
	Before/after school number			
	Family Care Ratio Met			
	•			
	No more than 4 under 2 yrs; no more than 2 under 1yr			
	Group Care Ratio Met			
	No more than 8 under 3 yrs; no more than 4 under 1yr			
	2A.178 Complaint log available for review			
.255	Weapons, if present, stored appropriately			
.265	Pets in good health and immunized on schedule			
	Pets kept safely on premises			

CPR/FA	Continuing Training
<b>E</b>	Obesity Prevention
Nevada Registry	Child Development
Clearance Letters	SOIS
C/R	Rec/Rep CAN
Sheriff Card	SOI/BBP